

## **RECRUITMENT AND APPOINTMENT OF DISTRICT ADMINISTRATOR**

When an opening for District Administrator occurs, the Board shall recruit the most capable person available for the vacant position. The Board shall consider only those candidates who meet the qualifications provisions of the District Administrator Position Description (2001) and who display the ability to successfully carry out the duties of the District Administrator.

The Board may solicit applications from qualified members of the staff and may list the vacancy with placement offices at educational institutions and other educational placement agencies and publications.

The Board may utilize the services of the retiring Administrator and/or of an outside consultant in recruiting, screening and interviewing candidates.

The Board shall appoint the Administrator for a term not to exceed three years.

Wisconsin Statute 118.24 (1)

Approved: January 18, 1982

Revised: December 16, 1985

Revised: January 19, 1998

Replaces: (2001.2)

Reviewed:

December 21, 2000