

ACCEPTABLE USE FOR COMPUTER HARDWARE AND SOFTWARE

The Merton Community School District computer network, computer workstations and other school technology are intended to serve the education, instructional, and administrative needs of students and staff alike. In effect, the school district loans storage space to students and employees for their documents saved on the network or on any individual workstations including but not limited to e-mail. Communication using district technology should not be considered private.

The school district will teach students and employees the legal and ethical implications of hardware and software use. The use of the computer facilities of the Merton Community School District is considered a privilege, not a right. Hence, the use of district hardware and software can be denied if this privilege is abused. A computer user who attempts to gain access to any unauthorized part of the computer network or workstation is considered a hacker. Computer hacking is strictly prohibited.

All computer users are expected to use proper etiquette.

1. The computer and technology facilities of the Merton Community School District are strictly for educational purposes and are not intended for business, commercial, or other non-school related purposes.
2. Vulgar or inappropriate language is forbidden when using school equipment.
3. The computer network should not be used in any manner that would disrupt the use of the network by others.
4. The Merton Community School District complies with all licensing agreements. Under no circumstances will illegal copies of copyrighted software be made from, installed on, or used on Merton Community School District equipment.
5. Passwords are intended for individual use only. Passwords are not to be shared.
6. The use of school technology facilities for illegal purposes is prohibited. Such illegal activities include, but are not limited to, anything that poses potential risk or harm to another person or using the facilities to harass, discriminate, offend, defame, or disclose personal information without authorization.
7. Copying any unauthorized software onto the network or onto an individual workstation is forbidden.

8. All users are expected to respect the rights and property of others. This means that any unauthorized access to files or any misappropriation, or misuse of computer files is prohibited.

Wis. Statutes:

Ref:

Adopted: October 20, 1997

Revised: August 23, 1999

Reviewed: March, 2002

Reviewed: March 2006