**MERTON COMMUNITY SCHOOL DISTRICT**

**Board of Education**

**Monday, March 19, 2018**

**6:30 p.m.**

President Dobbertin called the meeting to order at 6:33 p.m. The Pledge of Allegiance followed. Dobbertin announced the meeting was properly posted. Board members present were Dobbertin, Pfeiffer, Buening, Spindler and Welnetz. District Administrator Russ was in attendance. There were no reporters and approximately 5 citizens.

**Approval of Agenda**

Motion by Buening, second by Spindler to approve the agenda as presented. Motion carried unanimously.

**Student Showcase**

Mr. Fleischman and Mrs. Kasprowicz were in attendance with several of their RLA 6th grade students to talk about the Mustang Film Festival of 2017-18. The students shared their experiences in preparing for the festival.

**Approval of Minutes**

Motion by Spindler, second by Welnetz to approve the board meeting minutes of Monday, February 19, 2018 @ 6:30 p.m. Motion carried unanimously.

**Approval of Financial Report and Bill Listing**

Motion by Pfeiffer, second by Spindler to approve Payroll Checks #553692-553695 in the amount of $659.20, Check #553696 in the amount of $43.86, Direct Deposit #900046013-900046120 in the amount of $147,560.15, Direct Deposit #900046121-900046225 in the amount of #136,037.83, Wire transfers #201700257-201700283 in the amount of $201,173.35, Accounts Payable Checks #52797-52861 in the amount of $173,898.75, Wire Transfers #201700262-201700267 in the amount of $10,159.75, Credit Card Transaction #120 in the amount of $14,644.66, #220 in the amount of $9,969.02, #201700284 in the amount of $3,439,36 and ACH/Direct Deposit #171800137-171800149 in the amount of $756.01. Motion carried unanimously.

**Delegations to be Heard**

There were none.

**Administrator’s Report**

1. **Action**

Motion by Welnetz, second by Spindler to accept the donations as presented. Motion carried unanimously.

Motion by Spindler, second by Buening to approve the resignation from Kristin Palmquist as presented. Motion carried unanimously.

Motion by Spindler, second by Welnetz to approve the letter of appointment for Richard Zimmer as presented. Motion carried unanimously.

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1. **Information**

Mr. Russ reported to the board on the Forward Exams that are taking place in 3rd-8th Grade this week and invited the board to attend the Parent Information Tech Night which will take place on March 20, 2018.

**Committee Reports**

1. **Facility Committee**

The committee recently met and reviewed the safety analysis and the proposed E-Rate projects for 2018-19.

1. **Student Achievement Committee**

The committee met to discuss 5th and 6th Grade Electives. Administration discussed the current pilot program and expansion of course offerings.

**Principals’ Report**

Principal Budisch and Principal Posick gave their monthly report to the board. Topics discussed were Forward Exam testing, Choir/Band concerts and Art Show and a field trip for 2nd grade.

**New Business**

1. **Final Reading of District’s Full-Time Student Requirements per DPI (Action)**

Motion by Welnetz, second by Pfeiffer to approve the Full-Time Student Requirement Policy #6021 as presented. Motion carried unanimously.

1. **Approve 2018-19 E-Rate Projects (Action)**

Motion by Pfeiffer, second by Spindler to approve the Access Point project to CoreBTS as presented. Motion carried unanimously.

1. **Review District Safety Analysis/Report**

A discussion took place reviewing feedback from EMC Insurance on the Safety Analysis recently completed.

**Future Meeting and Agenda Items**

-April 23, 2018 @ 6:30 p.m. / Monthly Meeting

-May 29, 2018 @ 6:30 p.m. / Monthly Meeting

Motion by Buening, second by Welnetz to adjourn at 8:01 p.m. Motion carried unanimously.

Respectfully submitted,

Randy Buening

District Clerk