**MERTON COMMUNITY SCHOOL DISTRICT**

**Board of Education**

**Monday, May 22, 2017**

**7:00 p.m.**

President Dobbertin called the meeting to order at 7:05 p.m. The Pledge of Allegiance followed. Dobbertin announced the meeting was properly posted. Board members present were Dobbertin, Spindler, Buening, Pfeiffer and Welnetz. District Administrator Russ was in attendance. There were no reporters and approximately 7 citizens.

**Approval of Agenda**

Motion by Buening, second by Pfeiffer to approve the agenda as presented. Motion carried unanimously.

**Student Showcase**

Ms. Pizzo and several of her 3rd grade students were in attendance. They demonstrated to the board their work in science.

**Approval of Minutes**

Motion by Spindler, second by Welnetz to approve the board meeting minutes of Monday, April 24, 2017 @ 7:00 p.m. Motion carried unanimously.

Motion by Spindler, second by Welnetz to approve the board meeting minutes of Monday, May 1, 2017 @ 7:30 a.m. Motion carried unanimously.

Motion by Pfeiffer, second by Spindler to approve Direct Deposit #900043945-900044050 in the amount of $132,061.54, Direct Deposit #900044051-900044157 in the amount of $145,750.26, Direct Deposit #000553671-000553672 in the amount of $609.51, Direct Deposit #000553673-000553674 in the amount of $354.01, Wire Transfer #201600587-201600625 in the amount of $137,144.11, Accounts Payable #52178-52253 in the amount of $291,491.29, AP Wire Transfer #201600599-201600613 in the amount of $9,400.33, Credit Card #0508 in the amount of $12,694.24 and ACH/Direct Deposit #16170014-161700126 in the amount of $3,959.96. Motion carried unanimously.

**Delegations to be Heard**

There were none.

**Reports and Updates**

Principal Budisch and Principal Posick had a very brief presentation, thanking the PTO for the wonderful Staff Appreciation Week.

**Administrator’s Report**

1. **Action**

Motion by Spindler, second by Welnetz to approve the donations as presented. Motion carried unanimously.

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Motion by Spindler, second by Welnetz to approve the individual teacher contracts for Budzien, Sutter, Moore and Durand as presented. Motion carried unanimously.

Motion by Spindler, second by Welnetz to approve the 2017-18 Letters of Appointment as presented. Motion carried unanimously.

**Committee Reports**

1. **Student Achievement Committee**

The committee recently met to discuss goals and technology purchases for 2017-18.

1. **Finance Committee**

The committee recently met to discuss student fees, membership audit and the preliminary/proposed budget presentation for 2017-18. They also discussed student technology devices and lease to own program.

1. **Facility Committee**

The committee recently met to discuss furniture purchases and facility projects.

**Old Business**

1. **District Transportation**

A brief discussion was held and the board decided to keep the procedures and policies that are in place.

**New Business**

1. **2017-18 Preliminary/Proposed Budget Presentation**

Business Manager MacGregor presented the preliminary 2017-18 budget to the board.

1. **Adoption of 2017-18 Proposed Budget (Action)**

Motion by Pfeiffer, second by Welnetz to approve the Proposed Preliminary 2017-18 Budget as presented. Motion carried unanimously.

1. **First Review of 1st-8th Grade Social Studies Curriculum Adoption**

This was the first review of the proposed Social Studies Curriculum adoption.

1. **2017-18 Open Enrollment Student Approvals/Possible Waitlists (Action)**

Motion by Welnetz, second by Pfeiffer to approve all open enrollment applications not incoming with an expulsion order. Motion carried unanimously.

Motion by Spindler, second by Welnetz to approve all students who have applied out of the MCSD. Motion carried unanimously.

1. **2017-18 Physical Therapy 66.03 Contract (Action)**

Motion by Spindler, second by Pfeiffer to approve the 66.03 as presented for Physical Therapy services for 2017-18. Motion carried unanimously.

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1. **Final reading of new Conflict of Interest Policy #1006 (Action)**

Motion by Welnetz, second by Pfeiffer to approve the Conflict of Interest Policy #1006 as presented. Motion carried unanimously.

1. **Final reading of changing the Inventory Policy #3006 (Action)**

Motion by Pfeiffer, second by Buening to approve the Inventory Policy #3006 as presented. Motion carried unanimously.

1. **2017-18 Employee Handbook Revisions – Draft**

This is the boards first reading of the 2017-18 Employee Handbook. This will be brought back to the board in June for final approval.

1. **2017-18 Technology Purchases (Action)**

Motion by Pfeiffer, second by Spindler to approve the purchase of 260 Chromebooks and approve the school fee of $50 for 5th grade students as part of the Lease to Own program. Motion carried unanimously.

1. **Facility/Furniture Contracts and Spending Approvals (Action)**

Motion by Buening, second by Spindler to approve the purchase of new furniture and approve a contractor for the Intermediate school projects as presented by the Facility Committee and Administration. Motion carried unanimously.

1. **2017-18 School Fees (Action)**

Motion by Pfeiffer, second by Spindler to approve the 2017-18 school fees to be set as presented. Motion carried unanimously.

1. **Designate Public Depositories and Check Signers (Action)**

Motion by Buening, second by Welnetz to approve Dobbertin, Spindler and Buening as the District’s designated Check Signing designees. Motion carried unanimously.

**Future Meetings and Agenda Items**

-June 26, 2017 @ 7:00 p.m.

Monthly Meeting

-July TBD

Motion by Spindler, second by Buening to adjourn at 8:49 p.m. Motion carried unanimously.

Respectfully submitted,

Randy Buening

District Clerk