**MERTON COMMUNITY SCHOOL DISTRICT**

**Board of Education**

**Monday, June 26, 2017**

**7:00 p.m.**

President Dobbertin called the meeting to order at 7:00 p.m. The Pledge of Allegiance followed. Dobbertin announced the meeting was properly posted. Board members present were Dobbertin, Pfeiffer, Spindler, Buening and Welnetz. District Administrator Russ was in attendance. There were no reporters and one citizen.

**Approval of Agenda**

Motion by Buening, second by Welnetz to approve the agenda as presented. Motion carried unanimously.

**Approval of Minutes**

Motion by Buening, second by Pfeiffer to approve the board meeting minutes of Monday, May 22, 2017 @ 6:00 p.m. with one correction. Motion carried unanimously.

Motion by Buening, second by Pfeiffer to approve the board meeting minutes of Monday, May 22, 2017 @ 7:00 p.m. Motion carried unanimously.

Motion by Buening, second by Pfeiffer to approve the board meeting minutes of Tuesday, June 6, 2017 @ 11:00 a.m. Motion carried unanimously.

**Approval of Financial Report and Bill Listing**

Motion by Pfeiffer, second by Spindler to approve Direct Deposit #900044158-900044264 in the amount of $133,196.27, Direct Deposit #900044265-900044372 in the amount of $139,177.47, Wire Transfers #201600603-201600662 in the amount of $205,106.52, Accounts Payable #52254-52304 in the amount of $103,922.26, AP Wire Transfer #201600636-201600639 in the amount of $8,786.76, Credit Card Transaction #0606 in the amount of $26,800.78, Credit Card Transactions #AG0523-AG0613 in the amount of $14,399.35 and ACH/Direct Deposit #161700127-161700146 in the amount of $2,747.24. Motion carried unanimously.

**Delegations to be Heard**

There were none.

**Administrator’s Report**

1. **Action**

Motion by Pfeiffer, second by Welnetz to accept the donations as presented. Motion carried unanimously.

Motion by Spindler, second by Pfeiffer to approve the resignation of Katie Moore. Motion carried unanimously.

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Motion by Pfeiffer, second by Spindler to approve the individual teaching contract for Alyssa Mayer. Motion carried unanimously.

**Committee Reports**

1. **Finance Committee**

The finance committee recently met in both closed and open sessions to discuss food service proposals. The district is working with Hartland/Lakeside to share a food service director.

1. **Student Achievement Committee**

The student achievement committee recently met to discuss the social studies curriculum and draft the Academic and Career Planning/Curriculum (ACP).

1. **Policy Committee**

The policy committee recently met to review Policy #2005, District Administrator Evaluation form. Forms from other districts were reviewed.

**Old Business**

1. **Final Review/Approval of 1st-8th Social Studies Curriculum Adoption (Action)**

Motion by Spindler, second by Pfeiffer to approve the Essential Outcomes and Questions as the district Social Studies standards. Motion carried unanimously.

1. **Final Review/Approval of 2017-18 Employee Handbook (Action)**

Motion by Pfeiffer, second by Spindler to approve the 2017-18 Employee Handbook as presented. Motion carried unanimously.

**New Business**

1. **Approve 2017-18 Facility Projects and Equipment/Furniture Purchases (Action)**

Motion by Buening, second by Welnetz to approve Select Sound as the contractor to replace the Primary School’s Clock and PA system not to exceed $18,000. Motion carried unanimously.

Motion by Welnetz, second by Pfeiffer to approve replacing the fencing surrounding the HVAC unit outside of the Intermediate School, not to exceed $2,178. Motion carried unanimously.

1. **Approve 2017-18 Teacher Contracts (Action)**

Motion by Pfeiffer, second by Spindler to approve the 2017-18 Teacher Contracts as presented. Motion carried unanimously.

1. **Approve Food Service Contract (Action)**

Motion by Buening, second by Pfeiffer to approve and enter into an agreement with Chartwells as the new Food Service Management Company (FSMC) for MCSD. Motion carried unanimously.

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1. **First Draft of Academic and Career Curriculum**

Per state guidelines, each school district is required to create a ACP to engage students in exploring careers in grades 6-12.

1. **Discussion around Policy for Acceptable Technology use for Students (cell phones in schools)**

The topic of cell phone use in schools came up as a topic to be discussed during the Student Achievement committee. It was recommended to look at current policies to see if they are meeting the needs of our students, staff and community.

1. **First Draft of revised Policy #2005 District Administrator Evaluation**

A discussion was held to review the proposed policy change to Policy #2005.

**Future Meetings and Agenda Items**

-July 14, 2017 @ 7:00 a.m.

Monthly Meeting

-August 28, 2017 @ 7:00 p.m.

Monthly Meeting

-September 12, 2017 @ 7:00 p.m.

Budget Hearing/Annual Meeting

Motion by Buening, second by Spindler to adjourn at 7:50 p.m. Motion carried unanimously.

Respectfully submitted,

Randy Buening

District Clerk