**MERTON COMMUNITY SCHOOL DISTRICT**

**Board of Education**

**Monday, July 20, 2015**

**7:30 p.m.**

President Dobbertin called the meeting to order at 7:31 p.m. The Pledge of Allegiance followed. Dobbertin announced the meeting was properly posted. Board members present were Dobbertin, Hemmer, Buening and Spindler. District Administrator Russ was in attendance. There were no reporters and no citizens.

Motion by Buening, second by Hemmer to approve the agenda as presented. Motion carried 4-0.

Jennifer Hughes arrived at 7:35 p.m.

**Approval of Minutes**

Motion by Spindler, second by Hemmer to approve the board meeting minutes of Monday, June 29, 2015 @ 7:30 p.m. Motion carried unanimously.

**Approval of Financial Report and Bill Listing**

Motion by Buening, second by Hemmer to approve Direct Deposit Checks #900038790-900038815 in the amount of $31,671.75, Direct Deposit Checks #900038816-900038877 in the amount of $89,964.48, Wire Transfers #201400411-201500030 in the amount of $208,716.42, Accounts Payable Checks #50599-50650 in the amount of $142,031.53, Voided Checks #50500, 50561, 50573 in the amount of $2,060.32, Credit Card Transaction #615 in the amount of $38,875.05 and ACH/Direct Deposit #141500195-141600040 in the amount of $5,447.55. Motion carried unanimously.

**Delegations to be Heard**

There were none.

**Administrator’s Report**

1. **Action**

Motion by Hemmer, second by Spindler to accept the donations as presented. Motion carried unanimously.

Motion by Spindler, second by Hemmer to approve the individual teaching contracts for Michael Werni and Patrick Middleton as presented. Motion carried unanimously.

**Committee Reports**

1. **Finance Committee**

The Finance Committee recently met and discussed 2015-2016 Lunch Prices, 2015-2016 Budget Summary, Fund Balance Classification and Chromebook Purchases.

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**New Business**

1. **Fund Balance Classification (Action)**

Motion by Spindler, second by Hughes to approve Designated Fund Balance to $100,000 to Intermediate School HVAC Automation, $60,000 to E-Rate Funding and $34,400 to 5th Grade Chromebooks. Motion carried unanimously.

Motion by Spindler, second by Hemmer to approve of $100,000 to Fund 46. Motion carried unanimously.

1. **Approval of 2015-16 Letters of Appointments (Action)**

Motion by Hughes, second by Spindler to approve the 2015-16 Letters of Appointment as presented. Motion carried unanimously.

1. **Michael Budisch Gymnasium Project Contracts (Action)**

Motion by Spindler, second by Hughes to approve the Michael Budisch Gymnasium Project Contracts as presented. Motion carried unanimously.

1. **2015-2016 Lunch Prices**

Motion by Hemmer, second by Spindler to approve a 10 cent increase to lunch prices for 2015-2016. Motion carried unanimously.

1. **First Reading of Administration of Epinephrine by School Personnel in Emergency Situations (Discussion)**

A discussion was held on possibly adopting a policy allowing emergency use of epinephrine in the school district.

1. **Addition of National Junior Honors Society to Merton Intermediate School (Action)**

Motion by Hughes, second by Spindler to approve forming a National Junior Honors Society at Merton Intermediate School. Motion carried unanimously.

1. **Technology Purchases (Chromebooks) (Action)**

Motion by Hughes, second by Spindler to approve the Chromebook purchases as presented. Motion carried unanimously.

**Future Meeting and Agenda Items**

-August 31, 2015 @ 7:30 p.m.

Monthly Meeting

-September 14, 2015 @ 7:30 p.m.

Annual Meeting

-September 28, 2015 @ 7:30 p.m.

Monthly Meeting

Motion by Hemmer, second by Hughes to adjourn at 9:07 p.m. Motion carried unanimously.

Respectfully submitted,

Randy Buening

District Clerk