

ATTENDANCE

All students in the Merton Community School District are subject to all attendance laws as described in Wisconsin Statutes Section 118.15. A child is compelled by law to attend school full time between the ages of 6 and 18. A child not in proper mental and/or physical condition shall obtain a legal excuse from a licensed physician for non-attendance in school. Such cases may be referred to the proper agencies for special education placement possibilities or other school program modifications.

Illness, illness or death in the family, quarantine, religious services, inclement weather and court appearances are legal reasons for absence. Also, accidents, marriage in the family, medical or dental appointments which cannot be made at any other time are excusable.

Any student absent from school is asked to have his/her parent call the school office by 10:00 a.m.

Failure to bring a signed, written excuse from home following an absence or presenting an excuse which is not legitimate will result in an unexcused absence. A written excuse is not necessary if the parent calls school on the day of the absence.

In a case other than is cited above, it is at the administrator's discretion whether an absence is to be marked excused or unexcused.

Absences may be permitted by the administrator for such reasons as trips with parents or for emergency, provided the educational process does not cease.

If a child is absent 10 days or more and sickness is the given excuse, the school nurse may make a home call and report the findings to the administrator. Other calls by the nurse may be made at the discretion of the administrator.

The school discourages parents removing children from school for reasons other than illness or emergency. In the event that a child does miss school for any reason, the following applies:

1. All assigned work must be turned in. Failure to do so will result in an incomplete for that subject. A student may not go on to the next level with an incomplete on a report card. Students missing school for reasons other than illness, or emergency will be given one day for each day they miss to

make-up school work. After that time, grades will be reduced for completed work.

2. Most assignments will be given to the student after he/she returns from vacation.
3. It is the parents' and students' responsibility to make certain they have all assigned work and that it is completed.
4. Any work that is assigned the last week of school and not completed due to a vacation absence, must be completed during summer school.

Adopted: December 18, 1989

Revised: January 18, 1999