

## **FIELD TRIPS**

The field trip, like any good lesson, requires careful planning. Because it is removed from the school environment, it necessitates administrative and parental approval, behavior suitable for the occasion, and sufficient orientation to insure the most effective learning outcomes. Any trip is of questionable value unless the class and the teacher together determine why they are going and what they hope to see.

Field trips that are authorized by the district must meet the following criteria:

1. Pertain to a specific element(s) of the curriculum. (Units or outcomes)
2. Offer an opportunity for all eligible pupils to participate.
3. Require minimal expenditure on the part of the pupils.  
(Transportation and admission costs)
4. Relate to a stated and relevant educational objective.
5. Limit disruption of the ongoing educational program to a minimum.

Requirements for all field trips include:

1. Administrative approval prior to parent/child notification.
2. Parent approval in the form of permission slips.
3. Administrator-teacher consideration of student participation. Students may be excluded from participating in a field trip if their participation could jeopardize physical safety of anyone or jeopardize the curricular goals of the field trip. The exclusion of a student from a field trip may only be made by an administrator in consultation with the involved teacher(s). Every effort should be made to include all students.

Adopted: August 15, 1994

Revised:

